

**Timber Lakes Water Special Service District
Wasatch County Offices
25 North Main, Heber City, UT 84032
435-654-0125
October 20, 2015
Board Meeting Minutes**

Chairperson: Neil Anderton

Board Attendees: Neil Anderton (2019), Reg Anderson (2016) **Excused**, Ralph Lewis (2016), Mike Wheelwright (2016), Steve Farrell (County Rep.), Leno Franco (2016) and David Hansen - (2017) - **Excused**.

Other Attendees:

Jody Defa, Timber Lakes Water System Manager, Craig Hall, Timber Lakes Water Office Manager, Duane Moss, Legal Counsel-,) **Excused**, and Jared Moss -Legal Counsel.

Meeting called to order at 5:58pm.

Old Business:

No old business to be discussed.

Questions from public:

No questions from public.

Approval of the minutes;

Checks to 11727-11733 were brought and approved. Leno confirmed that the check from 11771-11813 were approved at the September board meeting.

Modify the comment of Duane's to read that this is the first time we have had a balanced preliminary budget in the last 3 or 4 years.

Make sure to add commas in all the dollar amount fields.

Ralph made the motion to pass the minutes as corrected, seconded by Neil. Motion passed unanimously and David Hansen and Steve Farrell abstained because he was not at the last meeting.

Warrant List:

Leno stated that checks on the 11814-11857 and asked if there were any questions. Steve questioned the repairs for the truck. **Steve made the motion to accept the warrants as presented, seconded by Michael. Motion passed unanimously.**

Automatic Debits:

Craig presented to the board the automatic debits that happened during the month of September per the bank statement with the backup. The board approved these but also requested to see the January 2015 debits as well to approve in the next meeting. **Steve made the motion to approve the monthly automatic debits, Leno seconded. Motion passed unanimously.**

Proposed Budget for 2016

Jody made the suggested changes from the last meeting. Steve said he had no real questions on it. David contacted Neil and said that he would call or email him if he had any questions and he did not. Truck expense to buy a new truck would be \$800.00/mo. Jody is going to make the changes on the budget and send it out.

Jody to make a 3 percent cost of living raise for each of the employees.

Jared is to check out the insurance on the building that we pay to the HOA even though we insure the through ULGT.

Customer Issues

Vali Mahak, the owner of lot 866, requested that the late fees be removed. Craig went back and printed the customer history and it appears that they have a pattern of being late. Neil will put together a letter and send it out to Mr Mahak letting him know that we are denying his request for the removal of his late fees.

URS

Steve made the motion to approve the URS contribution letter for the fiscal year 2016 dated October 20, 2015. Leno seconded. Motion passed unanimously.

Michael made the motion to go into executive session, seconded by Ralph . Motion passed unanimously.

Board Attendees: Neil Anderton (2019), Ralph Lewis (2016), Mike Wheelwright (2016), Leno Franco (2016), Steve Farrell (County Rep.), Jody Defa, Timber Lakes Water System Manager, Craig Hall and Jared Moss Legal Counsel.

Ralph made the motion to come out executive session, Steve seconded. The motion passed unanimously.

Ralph made the motion to adjourn, Steve seconded. The motion passed unanimously.