

**Timber Lakes Water  
Special Service District**  
Wasatch County Offices  
25 North Main  
Heber City, UT 84032  
435-654-0125  
February 18, 2014, 6:00 p.m.

### **Board Meeting Minutes**

**Chairperson:** Neil Anderton

**Board Attendees:** Neil Anderton, Reg Anderson, Ralph Lewis, Leno Franco, Michael Wheelwright, Steve Farrell, and David Hansen

**TLW Personnel and Legal Counsel Attendees:** Jody Defa and Jared Moss

**TLW Minutes:** JaNae Quilter and Carol Baker

The meeting began at 6:03 p.m.

**Report of LDS Church Response on Due Diligence:** Jared Moss spoke with Bruce Findley and he is in favor of meeting with the TLWSSD Board. A meeting will be scheduled with the LDS Church Camp and is requested that it be at 5:00pm on March 11, 2014, before the regular Board Meeting.

**Approval of January 21<sup>st</sup> minutes:** Steve Farrell made the motion to approve the minutes as presented. Leno Franco seconded. Motion passed unanimously.

**Approval of December 17<sup>th</sup> minutes:** Mike Wheelwright made the motion to approve with the noted corrections. Reg Anderson seconded. Motion passed with 3 abstaining votes. Steve Farrell, Leno Franco, and David Hansen were excused.

**Warrant List:** Checks started at #10778 and ended on #10832. Steve Farrell questioned the charges on the Wells Fargo CC's. Jody Defa explained Neil Anderton recommended itemizing out the items. Leno Franco suggested reconciling the CC and attaching a log to the Warrant List. Neil Anderton inquired about Kiersten Smith's invoice and it was explained that she helped more this month with David Hansen made the motion to approve the Warrant List as presented. Steve Farrell seconded. Motion passed unanimously.

**Possible Future Water Projects:** Suggested Change Application for added point of diversion with four or five alternate locations. Jody Defa noted that the State noted that our tanks rarely drop more than a foot. Steve Farrell noted that every time lots are combined we save .45 on water rights. Steve Farrell suggested obtaining a recorded list of unbuildable lots, he

also requested the monitoring of a 3-month interval of 'wet-water'. Jody Defa will calculate a flow chart of the water-spill/waste and noted that the Telemetry System graphs data over time to see how the springs are performing

**Delinquent Fees:** Steve Farrell noted that with the Bond we can foreclose on delinquent fees. Duane Moss and Jared Moss will look into the Bond Foreclosure procedures. The Board would like to see more aggressive action taken besides the semi-annual tax liens.

**Policy Regarding Employee/Equipment on the Mountain:** Neil Anderton is concerned about homeowners or others asking or requesting TLWSSD employees help for snow removal, pushing dirt or other tasks. Steve Farrell brought up that maybe an election is in order instead of a policy. David Hansen's concern is that the Employees are protected as well as the homeowner...Ralph Lewis reported that the HOA and our company are getting along better than ever. The Board agreed that it doesn't impact the overall cost and that the incidental courtesies provided by the crew are acceptable.

**Water Manager Report:** Campbell Scientific is updated and one section of Boxwood Lane froze.

**Other Business:** Possible office rental...David Hansen suggested that the Board give Jody Defa and Neil Anderton authority to move ahead with that decision.

**Executive Session:** Personnel

David Hansen motioned to adjourn. Steve Farrell seconded.

Meeting adjourned at 8:12 pm