

**Timber Lakes Water
Special Service District**
Wasatch County Offices
25 North Main
Heber City, UT 84032
435-654-0125
6:00 p.m.

Board Meeting Minutes ---DRAFT

Chairperson: Neil Anderton

Board Attendees: Neil Anderton, Steve Farrell, Reg Anderson, Ralph Lewis, David Hansen, Franco Leno, Michael Wheelwright

TLW Personnel and Legal Counsel Attendees: Jody Defa and Duane Moss

TLW Minutes: JaNae Quilter and Carol Baker

The meeting began at 6:05 p.m.

Approval of August 20st minutes: The minutes were reviewed and the following suggested changes shall be made:

Under the Leak Relief Policy Section: Delete the second and third sentence of paragraph. Change the year 2011 to 2012 in the sentence regarding the number of leaks.

Under Water Manager Report Section: In the first sentence, change the word “crew” to “Timber Lakes Water” for clarification.

Under Section Proposed Collection of Dues by TLPOA Management: In the third sentence, strike the words “need to” and, at the end of the same sentence, add, “Because this was requested by the county treasurer”.

David Hansen motioned to approve the minutes as amended. Ralph Lewis seconded. Mike Wheelwright abstained. Motion passed unanimously

Warrant List: Checks started at # 10491 and ended on #10522. There were questions on the following checks: check # 10512 to Staker Parson’s is for bedding, and # 10487 to Michele Embry, who is a temporary employee doing some scanning up at the shop. Check # 10488 is to Vince Allred, whom is also a temporary employee. Timber Lakes Water office is holding check

10513, until we have a copy of the original invoice from Timber Lakes HOA. This check is for our share of the maintenance (shop) buildings insurance.

Steve Farrell motioned to approve the Warrant List as presented. Reg Anderson seconded. Motion passed unanimously.

Review of monthly cash receivables, July 2013: Anything 60 + past due. The Board wants to see the balance of everything. The total amount past due across the board, minus the current balance.

Leno Franco will email TLW office with an example of the state's aging report.

Committee Report on Selection of Engineering Firm for TLWSSD: Advertisements need to be put in place for the invitation to bid for the RFQ. Duane Moss will prepare the necessary advertisements. Reg Anderson, Mike Wheelwright, and Jody Defa will be the selection committee for the RFQ bids. David Hansen, who was going to be one of the original members on the committee, announced he may be not able to fulfill his Board member obligations as he may be traveling out of country.

Water Manager Report: Sanitation Survey 2 feet off the top of that tank, Utility Coatings \$7000 bid for j-hooks but found another welder, Ryan Holtz, welder out of Park City, to do it for \$3000. Different size flanges should be uniform through the system.

Jody Defa will be doing the painting and the welding.

David Hansen suggests a standard two foot spool, possible that would be cheaper. TLW will cut off the candy canes and back up 14's with a flange plate. Two are mushrooms. Two flange by flange (90's), schedule 40's. Check local welders for bids. Steve Farrell suggests going with the lower bid.

Lower Lone Pine sensor has a bigger flume and is reading correctly on telemetry. Proposed question to leave the data logger hooked up to track cumulative total.

Yes, collect the data. Campbell Scientific from Logan is coming next week to see if data logger is reading correctly. We need to know what is being used and what is overflowing. There is no cumulative total as to what is spilling on the ground. Two mag meters is what we need to read it correctly. There are two to three data points. The mag meters measures through the pipes, has to be full.

TLW has 3 more hookups to the system, 6 total hookups this year to date.

Steve Farrell brought up lots 521/522, Wagstaff Investments; 1859/ 1860, Michael Young; and 526/ 527, Dennis Mecham; whom are combining their lots at the public meeting.

Other Business: Letter to HOA regarding the Lake Creek irrigation and repairs and the water usage and rights.

A letter needs to be drafted regarding Water Cress and the outside watering policy.

It is the Timber Lake Water District's responsibility to protect the water rights of Timber Lakes; to secure and develop our water sources.

Leak Relief Policy Revisions: Duane Moss passed out a draft of the leak relief policy to the Board. It was reviewed. There is no formula noted, and it was noted that this policy is a onetime relief. Suggestions were made regarding changes; Duane Moss will revise and finalize.

David Hansen motioned to approve the Policy with the discussed changes. Michael Wheelwright seconded. Motion passed unanimously.

Michael Wheelwright made the motion to adjourn the meeting. Leno Franco seconded the motion. Motion passed unanimously. Meeting adjourned at 8:12 p.m.

Executive Session:

Executive session started promptly.