

**Timber Lakes Water
Special Service District**
Wasatch County Offices
25 North Main
Heber City, UT 84032
435-654-0125
09/18/2012
6:00 p.m.

Board Meeting Minutes

Chairperson: Neil Anderton

Note Takers: Carol Baker and Liz Wood

Board Attendees: Neil Anderton, Ralph Lewis, Mike Wheelwright, Steve Farrell, David Hansen, and Leno Franco.

TLW Personnel and Legal Counsel Attendees: Jody Defa, Carol Baker, Liz Wood, and Duane Moss.

GUESTS: Mike Camper

The meeting began at 6:05 p.m.

Approval of August Board Meeting Minutes: The Board reviewed the August Board Meeting Minutes. **Steve Farrell made the motion to approve the minutes, with one suggested change. David Hansen seconded the motion. The motion passed unanimously.**

Approval of August 2012 Public Meeting Minutes: The Board reviewed the public meeting minutes. **Ralph Lewis made the motion to approve the public meeting minutes, with one suggested change. Steve Farrell seconded the motion. Motion passed unanimously.**

Warrant List: The Board reviewed the warrant list. The check numbers began at 10425 and ended at 10476.

The Board questioned number check # 10449 issued to Jon Corrigan. This check is for reimbursement for over payment. Check # 10469 was also questioned; this check was issued to Sunrise Environmental Scientific for degreaser and cleaners, etc. Check #10474 was questioned . This check was issued for employee health insurance. **David Hansen made the motion to approve the warrant list. Leno Franco seconded the motion. The motion passed unanimously.**

Wells Fargo: The Board inquired if the check scanner was in use yet. The scanner is set up and ready to go. The office will call Ursula Fletcher, with Wells Fargo, and set up a time for training in October.

Neil Anderton, Ralph Lewis, and David Hansen has widgets for the checking account. Greg McPhie is okayed to be included on the account. Jody will email David Hansen the information he needs to implement the widget.

Q&A from Public: Mike Camper was there to question the Board on the water.

Q: Has Timber Lakes Water Special Service District submitted any paperwork to the Division of Water Rights to get an approved use on the West Side Spring? Mike also inquired about the viability of spring use due to historic poor water quality and low flow concerns during drought (when it is needed most).

A: No paperwork has been submitted. Point of diversion application takes 12-18 months.

Mike Camper stated that Dick Poulsen is a hydrologist and civil engineer, and this is where Mike received his information. Columbine and higher is glacier rock and everything below is volcanic. The rest is caldera (where the pockets of west side are coming from). There are no seeps coming out of the banks. The quakies on the east side of the drainage are traveling from the west to the north. The same thing is going on with the pocket of springs on Grove Lane.

The Westside Spring was redeveloped twice, once in the 1980's, and again in the mid 1990's, probably by Vee Cummings. The only benefit was Beaver Bench, and the sample results came back bad. The Health Department got involved at this point, with Phil Wright (as director at that time). The Health Department may have records of this, or perhaps the State of Utah. The suggestion was made that Jody contact the Division of Drinking Water and see if they have any information on this issue.

Where the creek transitions to road, it is traveling through 3.5 feet of top soil. Nothing is going through the second culvert. The springs have diminished so much that the water seeps into the top soil. If this winter has a low snowfall, you will see flows continue to diminish.

TLWSSD checked three weeks ago, and the spring was at 20 gpm. Mike Camper checked today (9/18/12), and reported 16 gpm. Mike Camper used 5-gallon buckets to measure water flow.

The Board feels that two due diligence items need to be checked out before a preliminary decision is made. First, look at the water rights with the State Division of Drinking Water to see if the source is listed as an existing point of diversion, and second, collect a coliform sample and other basic samples to verify the usability of the water per drinking water standards. TLWSSD will collect samples from the West Side Spring; testing for organics, metals, TDS, cathodic ions, and ions. Jody will dig a waterfall and then measure for water.

Because of the spring location, the spring sourced would have to be collected and pumped back up to existing storage tanks.

There is an owner on Acorn Way that filed for a water right application and drilled a well. The residence is still connected to the TLWSSD system and the well as we understand it will be used for outdoor irrigation. TLWSSD protested, but the state still approved the well application.

Water Manager Report: The new IP meters are in. By September 28, 2012 (one week from this Friday), TLWSSD will install and program them.

The Church of Jesus Christ of Latter Day Saints will need help bypassing their waterm system, for one day. TLWSSD Crew will dig the hole and put bolts in.

Our crew is also going to help with the fire house building's septic system.

We will use the concrete tank purchased as a grease separator for our building for the septic tank system.

We need to line the repaired tank with new top soil. We also need to fill where the ditch is not so deep up on Lookout Mountain and Westside Spring.

The data for the total spring flow cannot be calculated yet because of spring failure. Once the IP meters are up and running, we will be able to calculate spring flows.

Lot owner of lots 1922, 1923, and 1924, Mark and Kim Nielson, want to combine these three lots into one. The combination of lots will eliminate 2 hookup/connections, which will lessen the long-term need for more water sources as build out is reached. The County will give authorization for combining these lots on 9/19/12, in compliance with TLWSSD's required recording of the restrictions on the combined lots.

Budget: The tentative 2013 budget hearing will be held on our regular meeting night in November. The 2013 budget will include the rate increase (based on the proposed fee structure discussed in the public hearing on August 21).

Based on the public hearing held on August 21, 2012, regarding the revised fee structure, David Hansen made the motion to implement the proposed fee structure in the 2013 budget. Ralph seconded the motion. The motion passed unanimously.

Other: Wasatch County Resolution of Resolution 08-08, regarding the appointment procedure adopted by the county for TLWSSD was discussed in light of the 2012

legislative changes made in Section 17D and 17B of the Utah Code Annotated dealing with election and/or appointment procedures for special service districts. The statutory revisions necessitated a change in the proportional method used previously. Under the revised statutes, the number of full-time residents will need to be increased to three or more, since it is not allowed to have seasonal residents being able to form a quorum of the Board.

The list of Board Members, their resident status and the year that their term expires are as follows:

Mike Wheelwright (2012 – seasonal resident)
Ralph Lewis (2012- full-time resident)
Lewis Chappel, now vacant (2012- full time resident)
Leno Franco (2014- seasonal resident)
David Hanson (2014- seasonal resident)
Neil Anderton (2014- full-time resident)
Greg McPhie/Steve Farrell (2014- county representative)

There are three upcoming openings in December of 2012: one seasonal opening resident, two full time resident positions.

The County will advertise for appointments.

Reg Anderson is applying for the full time opening. Mr. Anderson is an engineer. All Board Members whose term is expiring in 2012 will need to put in their application to the County as soon as possible.

Caselle Issue: When we updated our software from Classic to Clarity, Caselle recommended we purchase a new printer that is compatible with the updated software. Since the new software/printer installation, the District has been unable to format the bills, without the assistance of our IT person, as well as the Caselle IT person.

Steve Farrell suggested that the District look into adding onto the County user accounts for Caselle.

The Board suggested that part of the problem could be compatibility issues between Caselle and Microsoft automatic upgrades to its networking software. Accordingly, it was suggested that we stop all automatic updates on the network of Microsoft, and coordinate updates with Caselle to make sure that compatibility issues are minimized.

Christmas Dinner: There was confirmation for the Christmas dinner reservation for Tuesday, December 18, at 6:00 p.m. at Soldier Hollow.

Ralph Lewis made the motion to adjourn the board meeting. Leno Franco seconded the motion. The motion passed unanimously.

Meeting adjourned at 8:04 p.m.

Action Items:

- **The office will contact Ursula Fletcher to set up training for scanner desk deposit.**
- **Jody will email David Hansen widget information.**