

**Timber Lakes Water
Special Service District**
Wasatch County Offices
25 North Main
Heber City, UT 84032
435-654-0125
7/17/2012
6:00 p.m.

Board Meeting Minutes

Chairman: Neil Anderton

Note Takers: Carol Baker and Sherry Valdez

Board Attendees: Neil Anderton, Ralph Lewis, Mike Wheelwright, Greg McPhie, David Hansen, and Leno Franco.

TLW Personnel and Legal Counsel Attendees: Jody Defa, Carol Baker, Sherry Valdez, and Duane Moss.

Meeting began at 6:03 p.m.

Approval of June Board Meeting Minutes: The June minutes were reviewed. **David Hansen made the motion to accept the minutes Leno Franco seconded the motion. Greg McPhie abstained. The motion passed unanimously.**

Warrant List: The Board reviewed the warrant list. The check numbers started at 10303 and ended at 10356. The Board questioned check number 10343 to Sears Commercial One Account in the amount of \$119.92. The check was issued for a vacuum and two magnetic mats. Check 10346 issued to UPS in the amount of \$819.56 were issued for laminated copies of plots as well as for a mail out of the Annual Division of Drinking Water report. Check number 10349 to VJK (Val Kotter) in the amount of \$650.00 was issued for filming the springs. **David Hansen made the motion to approve the warrant list. Leno Franco seconded the motion. The motion passed unanimously.**

Wells Fargo Bank: The new checking account is set up and the check scanner is being mailed to the office. There is \$300,000.00 in the account. The office will be scheduled for training within a week after the scanner arrives.

Water Rate Hearing/Official Notice: Timber Lakes Water Special Service District will be holding a public meeting in regards to the proposed water rate hearing on August 21, 2012 at the Senior Citizen Auditorium. The regular Board Meeting will follow the public hearing.

Duane Moss will draft the official notice for the hearing. The office will send the notice out in emails, email Tyrone Pribble to have the notice put on the website, and put short notice on back of this month's outgoing bills. Jody Defa will post the notice up at the mail house in Timber Lakes Subdivision.

Cross Contamination Agreement: The State of Utah made some changes to the Cross Connection Agreement. Jody Defa passed the document around for the Board Members signatures.

Water System: A letter has been sent to Build Inc. regarding our meters and the cost will be split. Horrocks Engineering has paid in the amount of \$3500.00.

Discussion was held regarding Blue Spruce Road cut and pipeline break. A notice is to be sent to TLPOA that discusses the hold we put on pipeline construction through the area in question to allow them time to finalize the road grade. TLPOA will be responsible for pipeline modifications should the road grade be raised or lowered more than 1 foot to maintain freeze depth and/or maintain appropriate depth for pipeline maintenance. **Mike Wheelwright made a resolution that the Board authorizes Jody Defa to discuss and draft info to Duanne Moss, attorney for client attorney privilege. Ralph Lewis seconded the motion. Motion passed unanimously.**

Other: David Hansen requested that we put the appointment termination dates back on the agenda so we have a running reminder of upcoming term vacancies. (David Hansen, Leno Franco and Ralph Lewis (P-12), Neil

Anderton and Mike Wheelwright (F-14), Vacant P-14, Greg McPhie (CC-13).

David Hansen made a motion requesting that Wasatch County appoint an additional Board Member so we have a full 7 member Board as required by our bylaws. Under normal conditions, vacant positions should be filled with a full or part time resident as required by the bylaws. As a backup we would request that Wasatch County appoint an interim Board Member until a permanent Board member can be found meeting the requirements of the bylaws. Ralph Lewis seconded the motion. Motion passed unanimously.

There was discussion also regarding the purchasing of Lot #805 America First Credit Union is asking for \$23,000.00 which has a \$26,000.00 marketable value. There was a large past due balance on this lot due TLWSSD. Jody and Duane will discuss this issue further and talk to the bank about options.

The Conex Boxes cost \$4000.00 each TLWSSD would need four or five of them to store our equipment. Also we would need to build a concrete structure on the lot to properly contain them and provide for an access pad. Jody Defa and Mike Wheelwright are going to identify the size and cost options of structure needed.

Mike Wheelwright made the motion to adjourn the Board Meeting. Leno Franco seconded the motion. Motion passed unanimously.

Meeting adjourned at 7:50 p.m.