

**Timber Lakes Water
Special Service District**
Wasatch County Offices
25 North Main
Heber City, UT 84032

435-654-0125
6:00 p.m. on 07/19/2011

Board Meeting Minutes

Facilitator: Neil Anderton

Note Taker: Carol Baker and Sherry Valdez

Board Attendees: Neil Anderton, Leno Franco, David Hansen, Mike Wheelwright and Ralph Lewis. Greg McPhie was excused.

TLW Personnel and Legal Counsel Attendees: Jody Defa, Carol Baker, Sherry Valdez, Duane Moss and Jared Moss

Guests: None

Meeting began at 6:47 p.m.

Approval of July Board Meeting Minutes: The minutes were reviewed. **Ralph Lewis made the motion to accept the minutes as presented. David Hansen seconded the motion. Motion passed unanimously.**

Update of Old Business: Grant of easement with LDS Church: An email was sent to Erick Louis Allen who is in charge of getting our contract for the spring development.

Warrant List: The Board requested that copies of all voided checks be brought to future meetings. The Board reviewed the warrant list. The check numbers started at 9599 and ended at 9661. **Mike Wheelwright made the motion to approve the warrant list. David Hansen seconded the motion. The motion passed unanimously.**

Owner Issues: Mr. and Mrs. Hogle, of lot 524 are requesting that they be given more relief from their bill than the Districts' leak relief allows. The bill for excess usage resulted from an additional amount off of their bill due a water leak on their side of the meter. The leak relief policy provides them a one- time leak relief for \$319.49. The board voted to stick with the current leak relief policy. Jody will write the Hogle's a letter informing them of the board's decision.

Joan Brinkerhoff, lot 1089, noticed water coming out of a broken fire hydrant. Our crew dug up the fire hydrant and packed with clay to stop the water from coming out of the old pipe.

Update on Connection Fees 2011: The scope of work for the impact fee analysis was all-inclusive. This needs to be done in two stages. First, we need an answer regarding whether we can charge an impact fee? Second, if we cannot charge the impact fee there is no need to go further. If we can charge the impact fee, further analysis needs to be done. If we can charge the impact fee, how much should that fee be for the following categories?

1. Current lot owners who have hook-up
2. Lot owners who do not have hook-up
3. New lot owners brought on after bonds were in place
4. Future potential lots to be added.

The HOA has a possible agreement with Kip Barnes in trading properties to resolve the Blue Spruce road project. TLWSSD will check with Wasatch County tax assessor to see what listings there are for common areas in Timber Lakes.

Water System/Equipment Acquisition: After all of the bids are in, Jody will negotiate a contract for the truck purchase. The 2012 prices are not all in yet, but should be in by next week. The estimate will be between \$35000.00 and \$45000.00. Which dealer can provide an extended warranty on a commercial vehicle may make the purchase price higher than low bid.

Other: Ralph suggested that we might be able to use the upper tank that was disconnected because of an error by Horrock's Engineering. He suggested using the overflow from the new tank to fill the old tank and installing valves between the distribution line of the old and new tanks. This

way the old tank could be used during an emergency that drains the new tank. Our crew will do an inspection of the old tank and present the findings at the next board meeting.

Adjourn: David Hansen made a motion to adjourn the meeting. Ralph Lewis seconded the motion. Motion passed unanimously.

Meeting adjourned at 8:46pm

Action Items for next meeting:

- Discuss procedures for clothing allowance, rented uniforms versus, an allowance for clothing
- Jody will create a logo for TLWSSD trucks